

Commercial Laundry Systems

3236 Irving Blvd.
Dallas TX 75247

Invoice ¹⁹

#INV86485

Date: 1/4/2022

RECEIVED

JAN 18 2022

NAVARRO COUNTY
AUDITOR'S OFFICE

Bill To

Navarro County Jail
312 W 2nds Avenue
Corsicana TX 75110-4672
United States

Ship To

Navarro County Jail
300 West 2nd
CORSICANA TX 75110-4672
United States

TOTAL

\$136.92

Due Date: 2/3/2022

Terms	PO # & Memo	Sales Rep	Shipping Method
Net 30	Phone Order	Jessie Armstrong (214) 352-9494	UPS® Ground

Qty	Item	Serial #	Rate	Amount
12	SEKO-9900090234 Squeeze Tube w/ ends, LV Pump	FOR WASHING MACHINE PUMPS	\$8.87	\$106.44

Subtotal	\$106.44
Shipping	\$30.48
Tax Total	\$0.00
Total	\$136.92

P.O # 314839

Morris Steward
01/18/2022

Debit: 101-512-445 \$106.44
Desc: Washing Machine - Pump
PO#: NA HOSES
Invoice#: INV86485
Vendor#: 2738

Shipping \$30.48



NAVARRO COUNTY AUDITOR'S OFFICE

300 W 3rd Ave, Suite 6
Corsicana, Texas 75110
e-mail: auditor@navarrocounty.org

Natalie Robinson, First Assistant,
Kaye Martin, Assistant
Lisa Clay, Assistant
Patty Wells, Assistant

Terri Gillen, County Auditor

Phone: (903) 654-3095

Fax: (903) 654-3097

Jan Wise, Administrative Assistant

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- X Item incurred before purchase order issued
Purchase order number is inconsistent with invoice
Amount billed does not match the purchase order
Vendor on purchase order does not match invoice
Insufficient documentation to process payment
Signature or date not present
Budget Account Number (Line Item) is missing - Acct #
Insufficient budget
Payment Request inconsistent with County Policy
Other

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: PO Requested after purchase.
Invoice Date 01/04/2022 PO Date: 01/05/2022

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Memo Steward
Signature

01-19-2022
Date

RECEIVED

JAN 19 2022

NAVARRO COUNTY AUDITOR'S OFFICE

PURCHASE ORDER
NAVARRO COUNTY

314839

300 WEST 3RD AVENUE, SUITE 4
CORSICANA, TX 75110
PHONE: (903) 654-3095
FAX: (903) 654-3097

TAX EXEMPT #75-6001092
PAYMENT TERMS: TEXAS PROMPT PAYMENT ACT

01/05/2022
PP 04/2022

VENDOR: 002738 ED BROWN DISTRIBUTORS
3236 IRVING BLVD
DALLAS, TX 75247

GENERAL FUND

COUNTY JAMES
COPY

Qty	Description	Account	Item Amount	Item Total
1	MAINTENANCE PUMP HOSES C JORDAN	101-512-445	136.92	136.92

Close PO.

PO Requested after purchase

PO Date 01/05/2022

INV Date 01/04/2022

GRAND TOTAL 136.92

APPROVED BY: Natalie Robinson DATE 01/04/2022

NATALIE ROBINSON / TERRI GILLEN

ELECTRONIC INVOICES SHALL BE SENT TO AUDITOR@NAVARROCOUNTY.ORG

PAYMENT WILL BE MADE IN ACCORDANCE WITH TEXAS PROMPT PAYMENT ACT, TGC, SUBTITLE F, CHAPTER 2251. BUDGET PROVISIONS HAVE BEEN MADE & FUNDS ARE OR WILL BE AVAILABLE TO MEET THIS OBLIGATION WHEN DUE, PROVIDED THERE IS PROPER & LEGAL PERFORMANCE.

JAN 05 2021

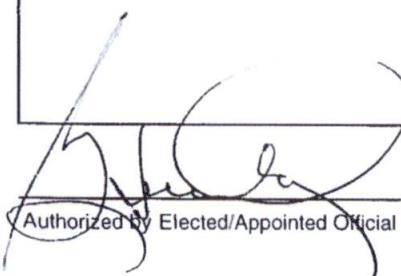


Departmental Purchase Requisition

Company ED BROWN DISTRIBUTORS
 Address 2705 HAWES AVE
 City DALLAS
 State/Providence TX Zip/Postal Code 75235
 Country USA

Budget Number 101-512-445
 Request Date Wednesday, January 5, 2022
 Phone Number 214-352-9494
 Fax Number 800-929-5520
 Contact Name JEFF

Stock No.	Description	Supplier	Quantity	Unit Cost	Amount
	MAINTENANCE: C. Jordan		1	136.92	136.92
	Pump Hoses for Laundry				0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
				Total	136.92
				Shipping Charges	
				Grand Total	136.92



 Authorized by Elected/Appointed Official
 Date Wednesday, January 5, 2022

Auditor Use Only
 Vendor No: 2738
 Purchase Order No: 314839
 G/L Account No: 101-512-445
 Auditor Approval: J Mosley

Return to: Navarro County Auditor's Office
 300 West 3rd Avenue, Suite 10
 Corsicana, TX. 75110